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USACE/FEMA 2006/2007 RAP Workshop December 5-7, 2006 Orlando, FL

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BREAKOUT SESSION BRIEF-BACK

PSMAs

FEMA: Mark Calambro

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Why A Formal Process?

- Based on Senate investigations and Congressional inquiries – Determined need to document our decision-making processes.
- The term "Pre-Scripted Mission Assignment (PSMA)" has been misinterpreted - Led to some misunderstandings with our partners in the emergency management community.
- To reduce future miscommunication, we adopted specific definitions and will employ them in the PSMA Approval Process.
- ***PSMAs are just a part of the Mission Assignment Process – Not a SILVER BULLET!!***

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Proposed Statement of Work

- A *preliminary* statement of work prepared by the Primary Department / Agency (D/A), of an Emergency Support Function (ESF), prior to an event (e.g., major disaster, emergency).

- The key components of a PSOW are the scope of work (e.g., specific tasks to be performed, requirements or criteria to be followed) and a projected cost estimate.

- Preparation of the PSOW is the first step in the development of a Pre-Scripted Mission Assignment.

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Pre-Scripted Mission Assignments

- A ***statement of work and projected cost estimate written prior*** to an event (e.g., major disaster, emergency) by the Primary D/A of an ESF that has been ***evaluated and mutually agreed*** upon by FEMA and the Primary D/A designated in a mission assignment. *(In the case of DOD, PSMAs are coordinated vs. approved)*.

- The ***PSMA serves as a baseline for developing taskings*** to Federal D/As to meet operational requirements. It is similar to the PSOW in that the key components of a PSMA are the scope of work (e.g., specific tasks to be performed, requirements or criteria to be followed) and a projected cost estimate.

- ***Essentially, the PSMA is a PSOW that has undergone program, legal and financial reviews and been accepted by both FEMA and the Primary D/A.***

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PSMA Approval Process

- Primary Department/Agency develops Proposed Statement of Work (PSOW)
- Primary Department/Agency receives check list of requirements to document supporting the PSOW and upon completion returns all documentation to FEMA Operations Branch
- Operations Branch, and as appropriate, Logistics Branch complete initial review of PSOW

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PSMA Approval Process (continued)

- PSOW provided to Recovery Division, Public Assistance/Individual Assistance, as appropriate, for review
- PSOW provided to Office of Chief Counsel to ensure the proposed work is within FEMA's authority under the Stafford Act
- PSOW provided to Office of Chief Financial Officer for review of associated cost estimate
- Once internal review completed, FEMA Operations Branch and Primary Department/Agency will complete final review and approval/denial of PSOW and create an official PSMA

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- PSOWS in-process:
  - DOT (ESF-1)
  - NCS (ESF 2)
  - USFS (ESF-4)
  - HHS (ESF-8)
  - EPA & USCG(ESF-10)
  - USDA (ESF-11)
  - DOE (ESF-12)
  - DOJ (ESF-13)
  - OSHA
  - NOAA
  - NGA
  - TSA
  - ARC
  - DOI
  - TVA

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Milestones

- **Jun-Sep 06** – PSMA process development
- **Oct 06** – Briefed ESFs on process
- **Nov 06 - Jan 07** – ESFs address check list items; release coordinating draft of MA SOP
- **Jan 07** – ESF check list responses back to FEMA
- **Mar 07** – Draft set of new PSMAs
- **Jun 07** – "Final" set of PSMAs for the "Playbook"
- **Jun 07 and after** – Continuing/evolving work on PSMAs
- ***Ongoing*** *– Support to Catastrophic Planning efforts, NYC, NMSZ, FL, other; MA/PSMA training and education to FEMA and ESFs*

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Q & A's:

PSMA's Outbrief